



## CIRCULAR TO THE PARENTS/ GUARDIANS

Ref. No. C1/11-12/IVWS

8.4.11

Dear Parents/ Guardians,

**Warm regards and Greetings from IVWS.**

We have begun the scholastic year 2011-12, with the encouraging thought that IVWS is an affiliated school. Congratulations!! THANK you for all your trust, support and encouragement. We have travelled together with our children with the sole intention of educating them. In this process, we might have sailed smoothly or at times through rough seas. Let us remind ourselves that ***'Rough seas make better Sailors'***.

**EXAMINATION SYSTEM:** IVWS will follow the Continuous and Comprehensive Evaluation (CCE) system advocated by CBSE. A brief explanation is given below about the CCE system.

1. **Pre-primary:** The children of Pre-primary will be guided the best way possible to learn through multiple activities and from time to time they will be assessed based on their day to day performance in the class, oral works, worksheets and through other activities. So there is no formal examination.

2. **Primary:** Students of primary (Grade I to V) will also be spared from formal examinations. As and when the teachers complete a portion of any lesson, a test may be taken using different tools like written tests, projects, orals, speech, debate, quiz etc.

3. **Grade VI to IX:** The academic year of Grade VI to IX is divided into two terms. Term I is from April to September and Term II is from October to March. There will be two Summative assessments (SA)/ examinations of 80 marks for each subject, in a year, and two Formative assessments each before SA-1 and SA-2. Formative assessments will be taken using multiple tools such as written tests, assignments, projects, quiz, oral tests, comprehensions, debate, elocution, exhibition, skits etc. From each assessment a certain percentage will be taken which will add up to 100% at the end of the year and an overall grade will be shown in the Report Card. (Details of the CCE system can be downloaded from the CBSE Website).

There will be four Parent Teacher meetings in a year. However, report cards will be issued only twice in a year, after SA1 & SA2. Promotion to the next class is earned based on their continuous performance. So it is imperative that students participate in every activity, competitions, project works, quiz etc.

### **Some important points to be noted**

- Please read the instructions in the diary.
- Please follow up the diary, notices etc and sign them.
- Be very particular about children's hair cut, combing of hair, cleanliness, shoes, nails etc.

- Exercises books are to be labelled and names should be written inside as well, but text books must be covered and names written.
- During weekdays singing classes will be conducted by the music teacher and those who want to learn any musical instruments, have to come on Saturdays on their own. Juniors (III to V) from 11.00 am to 1.00 pm and seniors (VI to IX) from 9.00 am to 10.45 am. Interested children should give their names to the music teacher.
- Karate classes (VI to IX) will begin from 18<sup>th</sup> April. It will be held twice in a week i.e. on Mondays and Fridays from 2.45 pm to 4.00 pm. Interested children should give their names and these children will go home by 4.30 pm bus.
- Cricket coaching will be held twice in a week i.e. on Mondays and Fridays from 2.45 pm to 4.15 pm. The selected students go home by 4.30 pm bus
- Those who stay back after 2.30 pm. Should get written permission from the guardians.
- Junior students of Grade IV and V will have cricket coaching on selected Saturdays from 7.45 am. The selected students should be dropped by the guardians and they will return home by school bus at 2.00 pm.
- Assembly election in Kolkata and Saltlake is scheduled to take place on 27<sup>th</sup> April, 2011. The school buses have been booked for election purpose and as such we cannot have classes on 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> of April. School will remain closed on these three days. However, school office will remain open on 26<sup>th</sup> and 28<sup>th</sup> of April.
- The school and its office will remain closed on Dr B.R Ambedkar's Birthday on 14<sup>th</sup> April and on Bengali New Year's day on 15<sup>th</sup> April.
- There will be regular classes on 16<sup>th</sup> April and 30<sup>th</sup> April, Saturdays for Grades I to IX following Wednesday's and Thursday's routine respectively. There will be no classes on these Saturday for pre-primary.
- The meeting of all the guardians of the **NEWLY ADMITTED CHILDREN** will take place on the 30<sup>th</sup> April. At least one of the parents of each child should be present.  
**Meeting Schedule: 9.00 to 10.00 am-Guardians of Pre-primary, Grade I & II**  
**10.15 am to 11.15 am – Grade III to IX**
- We are partners in the field of Education and hence let us promise full commitment in our effort to assist our children to set goals and achieve them.
- Soliciting your continued support and encouragement

**Cordially Yours,**

**Joseph Mathew, Principal IVWS.**